



Friston Parish Council

Locum Clerk & RFO : David Lines
Assistant Clerk : Hannah Lines
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Dear Councillors,

You are hereby summoned to attend a meeting on Monday 14th July 2025 at 6.00pm in the Village Hall where the undermentioned business will be conducted.

Yours faithfully,

David Lines – Locum Clerk

9th July 2025

AGENDA

1. Welcome by the Chair and formal notice about any recording of the meeting (if applicable).
2. To **RECEIVE** apologies for absence and declarations of interest, to **RECEIVE** delegated Declarations of Interest Dispensation decisions or **APPROVE** such dispensation requests as required.
Members are reminded that if it becomes clear that they have a Disclosable Pecuniary, Other Pecuniary or Registrable Non-Pecuniary Interest when considering any of the matters covered by this Agenda, they must declare it.
3. To **APPROVE** the minutes of the Annual General Meeting of the Council held on May 29th, 2025 (previously circulated) as a true and accurate record.
4. To **CONSIDER** any applications to become a member of the Parish Council.
5. **Public Forum**
The Chair to invite members of the public to indicate if they wish to speak at this meeting, either on an item on the agenda or on a general matter. Public questions are permitted for a maximum of 15 minutes and generally limited to around 3 minutes per person.. The public may ask questions relating to the work and services of the Council. Questions may not always be answered at the meeting, but they will be dealt with appropriately. If a question is to be discussed by councillors, it will be added to the agenda for the next Council meeting.
6. **District & County Councillor Reports:** To receive any reports and provide the councillors with an opportunity to answer any questions, including those raised in the public forum.
7. **Parish Councillor Reports:** To receive reports on meetings or events attended by the Parish Council Chair and fellow councillors in their capacity as representatives of the Parish Council.
8. **Energy projects - to RECEIVE** updates on any energy projects affecting the Council.
9. **Clerk's Report**
 - a) To **RECEIVE** the Clerk's Report as an update and instruction on matters outstanding from previous meetings.
 - b) To **CONSIDER** correspondence not previously circulated
 - c) To **REVIEW** the Council's Standing Orders
10. **RFO Report**
 - a) To **NOTE** a Payments and Receipts report and a Bank Reconciliation.
 - b) To **APPROVE** payment of invoices and other obligations.
 - c) To **EVALUATE** funding opportunities and their use for potential projects
11. **Planning**
 - a) To **CONSIDER** any planning applications and other planning matters
 - b) To **RECEIVE** an update on the Discharge of Requirements responses.
12. **Village Environment**
 - a) Village Hall report
 - b) Village Green / Play Park / Increased biodiversity / Tree condition report / Riparian matters
 - c) Highways and footpaths update