Minutes of an Extraordinary Meeting of Friston Parish Council held in the Village hall on **Monday 19 August 2024 at 1pm**

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| **Councillors present:** | **Also present:** |
| Cllr Michael Mahony | Jess Palmer (Parish Clerk) |
| Cllr Mary Shipman | 2 members of the public |
| Cllr Paul Carlaw |  |
| Cllr Carole Slack |  |

**MINUTES**

1. **Apologies for absence** – to receive and approve any apologies received

Cllr Wendy Ireland sent her apologies.

1. **Declarations of Interest and Requests for Dispensations**

None declared.

1. **Appointment of Parish Clerk and Responsible Financial Officer**

Following satisfactory interview and references, It was **unanimously resolved** to appoint Jess Palmer at Parish Clerk and Responsible Finance Officer.

1. **Village Hall Expenditure**

A discussion took place regarding expenditure Cllr Mahoney proposed that procedures should be laid out regarding expenditure relating to the Village Hall

It was **unanimously resolved** to approve a quote of £130 from Philip Hill to repaint the toilets in the Village Hall. **Action:** Cllr P. Carlaw will progress this with the contractor.

**Action:** Cllr P. Carlaw will obtain a quote for replacing a broken pane of glass in the Village Hall kitchen.

1. **Start time of meeting on Monday 2 September 2024**

Cllr Mahonyrelayed communications from residents who have expressed a desire for Parish Council meetings to start at 6pm, rather than 7pm.

It was **unanimously resolved** to start the meeting on 2nd September at 7pm as usual and discuss meeting start-times at that meeting. **Action:** Add meeting start-times to the agenda for 2nd September.

The meeting closed at 13:10

**The next meeting of the Parish Council is on Monday 2 September 2024**

Jess Palmer

**Parish Clerk**