



Friston Parish Council

Minutes of the Council meeting 14th June 2022 held in Friston Village Hall.

Present: Cllrs M Caplin (in the Chair), S Jackson, C Brooks, R Brooks, M. Mahony, M. Shipman and Cllr Carlaw (after his co-option)

In attendance: Cllr Russ Rainger arriving at 7.26pm, Phillippa Welby (Clerk), 8 members of the public

Minutes

23/22 Apologies for absence – Cllrs Schedrin and Simpson

24/22 Declaration of Interest & Requests for Dispensations – None.

25/22 Minutes of the previous meeting: The minutes of the meetings of 25th April 2022 & the Annual Meeting of 23rd May 2022 were approved.

26/22 Open Forum – A member of the public requested that the PCC always has the code for the Village Hall key safe and outlined the reasons why in a letter they then presented to the Chair.

The required width for a footpath was questioned by another member of the public. Cllr Shipman will check this at her meeting with Annette Robinson the SCC footpath officer.

A member of the public requested to know how the Parish Council were tackling speeding in the Village.

27/22 County and District Councillor Reports – The Clerk had circulated the reports from the District and County Cllrs. It was disappointing to read that SCC had not been successful in being granted extra money towards bus services in the county. Cllr Shipman highlighted the part of the report regarding the energy projects. The statement was generic and said that ESC wanted to work with the developers to promote them. There was no mention of support for those communities directly affected. Cllr Ranger will feed this back to Cllrs Cooper and Daly.

28/22 Co-option – Paul Carlaw introduced himself to the Council. The Clerk had circulated Mr Carlaw's CV and statement to the Council prior to the meeting.

The Council agreed to co-opt Mr Carlaw to the Council. Cllr Carlaw joined the Parish Council at the table.

29/22 SASES Update – A defence from the Secretary of State and SPR has been received in answer to the Judicial Review request from SASES. The defence is predicable using policy and the law in support. SASES will now put in a short reply to this. The papers will go to a judge to decide. SEAS are at a similar stage with their Judicial Review application.

Cllrs Mahony and Shipman met with Graham Gunby (Development Manager SCC Highways), Steve Merry (Development Manager SCC Highways) and Georgia Teague (Planning Officer SCC). This was a walk round the village illustrating the potential problems with the proposed development schedule, particularly the closure of Church Lane/Road.

There has been a discussion regarding the setting up of a liaison committee to include people from SPR, ESC, SCC and Friston Parish Council. The Parish Council does not want to be in a position of being responsible for monitoring the development and reporting issues. This needs addressing by the developer and the District and County Councils. There has been no communication from SPR since consent was given. Highways are still not aware of their works schedule yet.

30/22 Village Sign – This should hopefully be finished by the end of the summer.

31/22 The LGA Code of Conduct – The Clerk explained that this was to replace the current Suffolk Code of conduct with a national code of conduct. Cllr Caplin proposed that the Council accept this new code of conduct, this was seconded by Cllr R Brooks. All agreed.

Chair's Signature _____ Date _____



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32/22 Footpaths – Path 22 needs reinstating. Clerk to report to Highways and if possible Cllr Shipman will show Annette Robinson the footpath officer when she visits the village.

There is another path that also needs reinstating but Cllr Jackson was unsure of the number, this will be checked and reported.

The recent email received by the Clerk regarding dog mess on the footpaths was discussed. It was agreed to put another request for owners to clear up after their pets in the Swift.

33/22 Quiet Lanes Update – The sign locations have been agreed by Highways for Grove Rd and Church Lane/Rd. The posts will be installed by SCC Highways; a member of the Parish Council has to undertake to attach the QLS signs. Cllr R Brooks volunteered to do this.

34/22 Highways – The ANPR camera was installed on Saxmundham Rd for a fortnight. This was part of trial from SCC and Suffolk Police. The camera will return although given the number of sites involved in the scheme it will probably be once a year. The highest recorded speed was 62mph. The Council and Cllr Ranger discussed traffic calming measures and it was decided to apply to Highways for the white village gateways, despite being turned down for these previously.

35/22 Village Hall – The terms of reference were discussed by the Council and with minor amendments were agreed. These will be circulated to all members and posted on the Parish Council website for reference. Marie Szpak was nominated as the third member of the public needed and Cllr Carlaw was nominated as the third Cllr required.

Cllr Shipman went through the second damp alleviation quote. It was agreed that this was more thorough and seemed better value for money than the first. Cllr Carlaw will obtain a third quote and the Council can then decide how to proceed.

The PCC's request for permanent access to the Village Hall was discussed with input from members of the public. The Clerk outlined the booking procedure and that it applied to everyone booking the Hall to ensure no diary clashes. The Clerk outlined the financial commitment to the Parish Council. The Hall is currently costing the Council £180 a month to cover the water, electricity, Wi-Fi and cleaner. Charitable village events are charged at less than half the usual day rate for a full day's hire.

The Village Hall committee will meet as soon as practicable to continue the day to day running of the Hall. Clerk to send a request for dates and agenda items.

36/22 Bus Shelter – No updates this month.

37/22 Allotments – No updates this month.

38/22 Accounts – These were agreed with the addition of a request from Simon Ive for a donation towards costs incurred at the Village Jubilee event. It was agreed that as this was an event that was open to the whole village and did not benefit the Church, despite being organised by the PCC, the Council would pay the whole £145.99 requested (LGA 1972 s137). The Council thanked Mr Ive in his absence for organising the event. It is easier for the Clerk if donation requests are received prior to the event taking place, although this is not always straightforward due to the Parish Council's meeting dates. The Council also thanked Wendy Ireland who was present at the meeting for her involvement in organising the daytime events on the Village Green.

39/22 Internal Audit – The Clerk had received the internal annual audit back from Heelis and Lodge. There were two recommendations contained within.

1. That the Clerk minuted the power used when the resolution to give grants is made and to note that the correct power for a donation to the CAB is LGA 1972 s142.
2. To record the amount requested for the precept in the minutes.

Chair's Signature_____ Date_____



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The Clerk then asked the Council to agree that Heelis and Lodge were appointed as the internal auditors for the following year. They are local and do a thorough job. The Council agreed.

40/22 Certificate of exemption and AGAR parts 1 and 2 – These were signed by Cllr Caplin as the Chair.

41/22 Correspondence – None.

42/22 Date of Next Parish Council Meeting – 18th July 2022

Chair's Signature_____ Date_____