Minutes of the **Council Meeting** held on **Monday 4th April 2016** at 7.15 pm

in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson

 Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks

 Cllr. M. Schedrin

Also present: K. Forster - Clerk to the Council, 3 members of the public

|  |  |
| --- | --- |
| **7/16** | **Apologies**: There were apologies from Cllr. Simpson. |
| **8/16** | **Declarations of Interest:** There were no Declarations of Interest. |
| **9/16** | **Request for Dispensation:** There were no requests for dispensations. |
| **10/16** | **Minutes of the previous meeting:** Minutes of the meeting of 22nd February 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**Minutes of the extraordinary meeting of 21st March 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**  |
| **11/16****a)****b)** | **Open Forum:** Members of public wished to talk about the planning application for Bowling Green Low Rd. In particular, they were concerned about the loss of the trees, the access for the vehicles with building materials, and the change of character as well as the entrance to the property.Mr S Ives brought to the councils’ attention the poster being circulated for the Queens 90th Birthday celebration regarding the lighting of the beacon. He thanked those who had been involved in getting the Beacon replaced. He asked for more information about the picnic that was being planned in June.Mr Ives also asked if there was a photographer in the village who could assist with publicity. Cllr. C Brooks agreed to ask the Coldfair Green school to be involved with the beacon lighting celebration. |
| **12/16** | **County & District Councillor Reports****County Councillor Reid:** The County Councillor had sent apologies.**District Councillors.:** Cllr. T J Haworth-Culf sent apologies and had circulated a report. Cllr. M Jones had sent apologies. Comments were made in appreciation of the support that Cllr. Jones had given the council in the opposition to the licence application for Two Hoots Barn.  |
| **13/16****a)****b)****c)****d)** | **Planning****Diversion of footpath 13a.** There has been no update on the application for diversion of footpath 13a which the Council has opposed. **NOTED****Ref: DC/16/1076/FUL Bowling Green, Low Road, Friston – creation of a new single storey dwelling in garden:** The members discussed this application at length. There are concerns about access for the builders, the crossing of the culvert, the felling of 2 trees that have TPO’s and the change of character for Low Road. **It was unanimously RESOLVED that the council raise a SERIOUS OBJECTION to this application.****Ref: DC/16/1222/FUL Blackheath House, Friston – Single storey extension & alteration to Garden Cottage.** The members reviewed the planning application. **It was unanimously RESOLVED that the council raised NO OBJECTION to this application.****Consultation to major changes to the planning system**. The Clerk had circulated a consultation paper from government, published by NALC, asking councillors their thoughts on the proposed changes to the planning system, to make it a two tier process so as to fast track some applications. |
| **14/16** | **Queens 90th Birthday.** The Old Chequers inn are happy to be involved with the planned picnic and celebration on the green on June 11th from 2.00 and provide a hog roast. They passed over the details of a band who will be able to play some Jazz music. This will be charged at £80 per musician for the session. Cllr Jackson to meet with the owners of the Old Chequers pub to discuss further and agree where to locate the musicians and how many they would require. Mr Ives from the public then asked whether there should be an exhibition of memorabilia from the village. It was agreed that suggestions should be put to the next meeting. |
| **15/16****a)****b)****c)** | **Accounts****Statement of Accounts** The statement of accounts was reviewed and it was noted that the VAT amounting to £1,115.51 had been reclaimed. The cash in bank for the year had reduced by £1,160.05 however, a number of major purchases had been made such as the traffic calming system, the IT equipment and the fire proof filing cabinet which had been mainly funded by grants.As at end of March there was £ 17,495.04 in bank. The bank reconciliations for February & March were signed by the Chairman. **NOTED** **Approval of Payments:** The approval of payments list was reviewed. There were payments totalling £ £ 1,371.79 which included a payment of £ 420 for the repair of the beacon. I**t was unanimously RESOLVED to accept the payments.** **Signatories:** Due to the resignation of Cllr. Pledger, it was agreed that Cllr. D Brooks should become a signatory on the Barclays and the Ipswich Building society accounts.  |
| **16/16** | **Village Plan**Copies of the last village plan produced in 2003 were brought to the meeting and all councillors have been asked to review and propose items that should now be included or that are no longer appropriate. |
| **17/16****a)****b)****c)** | **Highways, footpaths and Transport****Traffic Calming:** Highways are still awaiting clarification from Kier on the installation date.**Highways Issues:** Cllr. Simpson had submitted a report indicating that he is continuing to work with Highways and the Environment agency on a number of issues.**Damage by Norse Lorries:** The Clerk had received an Email from the Operations Manager of Norse, noting the complaints that had been made and assuring the Council that she had spoken to the drivers and also was liaising with Highways regarding vegetation. The Chairman asked that should there be any further damage, then this should be photographed and documented so that a more specific list of problems could be sent to Norse and the District Councillors. **NOTED** |
| **18/16** | **Emergency Plan** The Emergency Plan flyer has been distributed with the Newsletter and there has been a positive response. Cllr. Jackson is to review the need for additional sandbags or similar, using the remainder of the grant. **NOTED** |
| **19/16** | **Sizewell C**No Update |
| **20/16** | **Village Green**There has been no progress to date on the Village green and no response from any parties involved. It may be that a personal letter from the Chairman may be the next stage. Cllr. C Brooks is to confirm that no other actions are taking place.  |
| **21/16** | **Village Hall**The Clerk spoke to Mr. T Pound shortly before the meeting who confirmed that he had applied for Land Registry of the property. He did not expect any developments before July.There was a lot of discussion regarding the status of the property and the lease, which runs out in June.  |
| **22/16****a)****b)** | **Allotments and Playground Update****Allotments:** No Update**Playground:** No Update |
| **23/16** | **Two Hoots Barn Licence Application**Cllr. Brooks updated the council regarding the Licencing committee meeting that he and a number of councillors and residents attended. The application was refused and he read out a summary of the judgement. Particular thanks were extended to Mr & Mrs Fulford & Mr. Mahony who had organised a barrister to represent them and the feelings of the Friston council. It was noted that the Two Hoots Barn could still hold and organise events as determined in the original planning application. |
| **24/16****a)****b)****c)****d)****e)** | **Correspondence****Letter regarding the Friston Mill.** It was noted by councillors that work was on-going at the mill and that it was a private concern. However, they will be interested in its progress in future months.**Next Training Date**: The joint training date for the council with Snape and Benhall and Sternfield is Tuesday 10th May.**Deer killed on Road:** Highways have responded to the letter forwarded to them regarding the deer that have recently been killed. They are discussing with the Deer Initiative and may look to put up signs warning of Deer in the locality. **Cllr. Patterson and Mrs. Simpson will attend the Village Hall presentation on May 5th .****Letter from Mr & Mrs Balls:**  Mrs A Balls had sent a letter stating to inform council of their plans to develop a plot of land into their new home. They have outline planning permission  |
| **25/16** | **Other Relevant Business**In the light of the resignation by Cllr. Pledger, the Clerk was asked to re-issue the advertisement for new councillors to join the council, as there are now 2 vacancies. |

**The meeting closed at 8.56 pm.**

**The next meeting 7.00 pm Monday 16th May 2016 in Friston Village Hall.**

**Karen Forster**

**Clerk to Friston Parish Council** Orchard House

Chediston Road

Wissett, Halesworth, IP19 0NF